



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052

REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

SSSC/LAW.019/2021

March 1, 2021

Re: Invitation to the Annual Ordinary Shareholders' Meeting No.1/2021

To: The Shareholders of the Company

The Board of Directors has resolved to convene the Annual Ordinary Shareholders' Meeting No.1/2021 on April 30, 2021 at 3.00 p.m. at the conference room, 1stFloor, Siam Steel International Public Company Limited Building, No. 51 Moo 2 Poochaosamingprai Road, Bangyaprak Sub-district, Prapradaeng District, Samutprakarn Province, to consider the matters according to the agendas :-

1) To ratify of the Minutes of the Annual Ordinary Shareholders' Meeting No. 1/2020 held on June 18, 2020.

Rationale:

The 2020 Annual General Meeting of Shareholders was held on June 18, 2020, and has sent the minutes of such meeting to the Stock Exchange of Thailand (SET) and Ministry of Commerce within the time period specified by law, including having uploaded it on the Company's website. (www.ssscth.com)

A copy of the Minutes is attached as **Enclosure No.1**.

Opinion of the directors:

The Board of Directors is of the opinion that the Shareholders should adopt such minutes.

Pursuant to the law, this matter requires affirmative resolution with a majority vote of the total number of votes of Shareholders attending and casting votes at the Meeting.

2) To acknowledge the previous year's operation and next year projected plan of the Board.

Rationale:

To report for the Company's operational result in the financial year 2020 and next year projected plan of the Board.

Opinion of the directors:

To report the Company's operation during the previous year and propose a plan for next year for the shareholders to acknowledge.

3) To consider the approval of the balance sheet and income statement of the fiscal period from January 1, 2020 to December 31, 2020.

Rationale:

The Board has had the Company's audited financial statements of the fiscal period from January 1, 2020 to December 31, 2020 prepared in order to be submitted to the Annual General Meeting of



Shareholders for its consideration and approval in accordance with section 112 of the Public Limited Companies Act B.E. 2535 (1992)

Opinion of the directors:

Agree to propose for the approval of the Financial Statements of the fiscal period from January 1, 2020 to December 31, 2020. These have been audited by the Company's Auditor and reviewed by the Audit Committee, as detailed in the Annual Report (**Enclosure No.2**)

Pursuant to the law, this matter requires affirmative resolution with a majority vote of the total number of votes of Shareholders attending and casting votes at the Meeting.

4) To consider the allocation of net profit for legal reserves and dividend payment for year 2020 operational results.

Rationale:

According to the audited financial statements of the Company for the financial year ended December 31, 2020, the Company reported net profits of Baht 75,222,641.09. The registered capital of the company is Baht 639,999,880 and legal reserves of Baht 63,999,988. The Company has a policy to pay annual dividends of not less than fifty per cent of net profit of separate financial statement after tax and reserve fund required by law.

However, by virtue of Section 116 of the Public Limited Company Act B.E. 2535, the Company shall allocate not less than five per cent of its annual net profit less the accumulated losses brought forward (if any) to a reserve fund until this fund attains an amount not less than ten per cent of the registered capital.

Opinion of the directors:

The Board of Directors is of the opinion that the Company had set aside a reserve fund up to the ten per cent of the registered capital; therefore, no additional reserve fund is required.

As for the dividend payment, agree to propose the Annual General Meeting of Shareholders for approval of the declaration of dividend from the operating results from January 1, 2020 to December 31, 2020 to the shareholders 639,997,880 shares at the rate of Baht 0.106 per share totaling Baht 67,839,775.28. The dividend payment ratio is 90.19 percent of net profit of separate financial statement after tax and reserve fund required by law, according to the specified dividend payment policy. The share register will be recorded for share transfer in order to determine the right to receive cash dividend on 11 **May 2021**. The payment of dividend will be made on May 28, 2021.

Pursuant to the law, this matter requires affirmative resolution with a majority vote of the total number of votes of Shareholders attending and casting votes at the Meeting.



Table of comparison of the dividends from 2019 to 2020

(Unit: Baht)

Details of dividend payment	2019	2020
1. Annual net profit (Separate F/S)	118,868,988.41	75,222,641.09
2. Earnings per share (Baht/Share)	0.19	0.12
3. Legal reserve	-	-
4. Number of the Company's issued shares	639,997,880	639,997,880
5. Amount of dividend per share	0.165	0.106
6. Total amount of dividends paid	105,599,650.20	67,839,775.28
7. Percentage of the annual net profit (%)	88.84	90.19

5) To consider the election of new directors in place of the retired directors by Rotation.

Rationale:

Pursuant to Section 71 of the Public Limited Company Act B.E. 2535 and Article 19 of the Articles of Association of the Company, one-third, or the nearest number, of the Board of Directors, shall retire from office each year. The retired directors may be re-elected.

The following directors will retire by rotation with effect from the date of the 1/2021 AGM:

1. Mr. Wanchai Kunanantakul Chairman of Director
2. Mr. Masafumi Okubo Vice President and Authorized Director
Risk Management Committee and CSR Committee
3. Mr. Vichit Vuthisombut Independent Director /Audit Committee Member /
Risk Management Committee /
Corporate Governance Committee and
Nomination and Remuneration Committee.
4. Mr. Jun Murase Non-Executive Director

The Company had given opportunity to our shareholders to propose Shareholders Meeting Agenda as well as to nominate persons to be elected as the directors in the Annual General Meeting of Shareholders Year 2021 on December 1, 2020 to December 31, 2020 the Company already specified the criteria of proposals in the company's website. However, as there were no proposals received, no additional agendas & candidate for directorship this year. However, the shareholders did not propose names of persons who can be a candidate for directorship of the company this year.

The Nomination and Remuneration Committee (excluding the directors who are due to retire by rotation at the 2021 Annual General Meeting of Shareholders) proposed for the Board of Directors' consideration four qualified candidates, namely: (1) Mr. Wanchai Kunanantakul, (2) Mr. Masafumi



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

Okubo, (3) Mr. Vichit Vuthisombut and (4) Mr. Jun Murase, for directorship in replacement of those to be retired by rotation at the 2021 Annual General Meeting of Shareholders, The consideration of the candidates nominated by the directors, and the chartered directors from the Thai Institute of Directors (IOD)'s Director Pool was processed in accordance with the director nomination guidelines as approved by the Board of Directors, Corporate Governance Code recommended by Securities and Exchange Commission (SEC), and IOD's selection guideline on candidates for directorship. After considering the qualifications of each individual candidate with all due circumspection, taking into account the diversity of the Board of Directors, and the composition of qualification, knowledge, particular professional skills and the Board Skill Matrix and necessary skills that are still lacking in the Board of Directors in order to be in line with the company's business strategy. The Nomination and Remuneration Committee found that all the four directors are fit to work for the Company as the directors by reason of their qualifications, knowledge in Administrative and Economics, abilities, skill, experience in managing both public and private and working performance in the past years of the former directors number 1 to 4, including their devotion and support to the Company's business operation for the Company's benefit. Furthermore, all the four directors are free of restricted characteristics, e.g. never being punished for the discharge or dismissal due to the fraudulent performance of duty, never being convicted with imprisonment sentence or found guilty relating to the unfaithful acquisition of property, and never being engaged in any business or holding shares in any business in the manner of competing against the Company's business. Therefore, it was deemed appropriate to propose that the three directors be re-elected to retain their directorships for another term, namely: **(1) Mr. Wanchai Kunanantakul, (2) Mr. Masafumi Okubo, (3) Mr. Vichit Vuthisombut and (4) Mr. Jun Murase.** In this regard, the persons in items no.3 is proposed to be independent directors since their qualifications conform to the Stock Exchange of Thailand's and the Company's definition of "Independent Directors" and such directors could perform, their duties and feel free to give opinions or report work performance as required by the Board of Directors of the Company. Even though he has been an independent director for more than 9 years, which details are shown in the enclosed document.

Opinion of the directors: (exclusive of Nominated Directors)

The Board of Directors, excluding the directors to be retired by rotation at the 2021 Annual General Meeting of Shareholders, has extensively discussed and thoroughly considered all the candidates nominated by the Nomination and Remuneration Committee as well as the qualification of each candidate who is qualified with expertise, knowledge, professional skills, attributes of leadership, far-sighted vision, good morals and ethical principles, as well as clear and unblemished career records. Their qualifications are proper and in accordance with relevant laws and the Company's Articles of Association. They have extensive experience in management of large organization, policy setting and strategy planning in regard to administrative and economics as well as Corporate Governance, all of which are beneficial to the



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

business operation. The Board of Directors thus unanimously resolved to propose to the Board the four qualified candidates for the election in replacement of those to be retired by rotation in the 2021 Annual General Meeting of Shareholders as follows:

1. Mr. Wanchai Kunanantakul Chairman of Director
2. Mr. Masafumi Okubo Vice President and Authorized Director
Risk Management Committee and CSR Committee
3. Mr. Vichit Vuthisombut Independent Director /Audit Committee Member /
Risk Management Committee /
Corporate Governance Committee and
Nomination and Remuneration Committee.
4. Mr. Jun Murase Non-Executive

Because they are qualified according to the applicable laws and appropriate to the business of the Company. Furthermore, they have broad knowledge, skill and experience which are beneficial to the Company. He has brought about his extensive experience, knowledge and expertise to make recommendations beneficial in strategy formulation and business operation in accordance with sustainable development guideline and also provide new point of view to the Board as well as dedicate their times and efforts to strengthen the Board and the board of directors considered that the nominated independent directors were capable of expressing opinions independently and in accordance with the relevant instruction. Even though he has been an independent director for more than 9 years

To facilitate the Shareholders to make decision, we summarize the qualification of the candidates which are sent to the Shareholders with this Invitation letter. **(Enclosure No.3)**

The members of the new board of directors are:

1. Mr. Wanchai Kunanantakul, Chairman
2. Mr. Surasak Kunanantakul, President
3. Mr. Surapol Kunanantakul Vice President
4. Mr. Masafumi Okubo Vice President
5. Mr. Taku Yamada Director
6. Mr. Jun Murase Director
7. Mrs. Naphaporn Hoonthanasevee Director
8. Mr. Sittichai Kunanantakul, Director
9. Mr. Pongsak Angsupun, Independent Director/
Audit Committee Chairman
10. Mr. Vichit Vuthisombutand Independent Director/
Audit Committee Member



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

- | | | |
|----------------------------|-----------------|---|
| 11. Dr. Damri | Sukhotanang | Independent Director/
Audit Committee Member |
| 12. Assoc.Prof.Dr.Sucharit | Koontanakulvong | Independent Director/
Audit Committee Member |

Pursuant to the Company's Articles of Association, this matter requires affirmative resolution of a majority vote of the total number of votes of shareholders who attend the Meeting with the following rules and procedures.

- (1) One shareholder shall have one vote for each share;
- (2) Each shareholder shall exercise all the votes he has under (1) to appoint one or several person(s) to be director(s), provided that he cannot divide his votes to any person to any extent;
- (3) Persons receiving the most votes are those who are elected to be directors, in descending order, to the number of directors who are to be elected. If there is a tie in the last to be elected and this exceeds the said number of directors, the presiding chairman shall have an additional casting vote.

In compliance with the Principles of the Good Corporate Governance, the Company provides an opportunity for the shareholders to vote on individual nominees by proposing the Shareholders' Meeting to cast the vote on individual basis.

6) To consider the remuneration for the director for year 2021.

Rationale:

The Nomination and Remuneration Committee determines director's remuneration on the basis of the Company's operating results in the previous year. Their consideration included a comparison with other companies in the same industry with the same capacity and nature of business, the scope of responsibilities and work performance of the Company's directors, and the outcome of a survey on directors' remuneration conducted by the Thai Institute of Directors (IOD). It was apparent that the Company's average director's remuneration is not different from the market rate and taking into account Company's business operating result and its size of business. Therefore, it was deemed appropriate to propose that the Annual General Meeting of Shareholders approve the directors' remuneration for the year 2021 to directors as follows:-

- Executive Directors receive the remuneration (salary) not over than Baht 26,000,000 (Thai Baht Twenty-six Million) per year. (The same as year 2020). Directors who not receive salary, Audit committee, Independent committee, the Corporate Governance Committee, the Nominating and Compensation Committee, the Risk Management Committee and the Corporate Social Responsibility Committee will receive meeting allowance at Baht 30,000 a person a time. (The same as year 2020).

Other benefit or compensation as aforementioned -none-



The past director remuneration record is as below:

Directors' remuneration	2021	2020
Executive Directors receive the remuneration (salary)	Not over than Baht 26,000,000 per year.	Not over than Baht 26,000,000 per year.
Directors who not receive salary, Audit committee, Independent committee, the Corporate Governance Committee, the Nominating and Compensation Committee, the Risk Management Committee and the Corporate Social Responsibility Committee	Receive meeting allowance at Baht 30,000 a person a time.	Receive meeting allowance at Baht 30,000 a person a time.

Opinion of the directors:

The Board viewed that the Nomination and Remuneration Committee had considered the remuneration package of directors and subcommittee in every aspect by comparing the remuneration with other firms in the same industry and taking into account Company's business operating result and its size of business. The Board of Directors is of the opinion that the Shareholders should approve the directors' remuneration for year 2021 to directors as proposed by the Nomination and Remuneration Committee as follows:-

- Executive Directors receive the remuneration (salary) not over than Baht 26,000,000 (Thai Baht Twenty-six Million) per year. Directors who not receive salary, Audit committee, Independent committee, the Corporate Governance Committee, the Nominating and Compensation Committee, the Risk Management Committee and the Corporate Social Responsibility Committee will receive meeting allowance at Baht 30,000 a person a time. **Other benefit or compensation as aforementioned -none-**

Pursuant to the law, this matter requires affirmative resolution of not less than two-thirds of the total number of votes of shareholders attending the Meeting. However, any director who is also a shareholder of the Company and has interest in this matter shall have no right to vote.

7) To consider the appointment of auditor and fixing his remuneration.

Rationale:

Section 120 of the Public Company Act B.E.2535 requires that the Annual General Meeting of Shareholders appoint the auditors and determine their remuneration. Existing auditors are eligible for re-appointment.

In addition, as prescribed by the Notification of the Securities and Exchange Commission No. Gor Jor 39/2548 Re: Rules, conditions and procedures for disclosure of information on the issuer's financial condition and operating results (issue no. 20), the Company must ensure the rotation of the



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

auditors if any of the auditors have performed their duties for five consecutive financial years. However, the rotation does not mean that the Company is required to engage a new auditing firm. The Company may appoint any auditors in the existing auditing firm to replace the old ones.

The Audit Committee has reviewed and considered the expertise and experience as well as working standards of the auditors and considered the working record of each auditor to ensure that there is a proper auditor rotation in compliance with the Notification of Securities and Exchange Commission on Auditor Rotation and the information on the rate of audit fee in the same industry and business expansion, therefore, the Audit Committee recommends that the Meeting approve appointing Mr. Somckid Tiatragul holding license No.2785 or Ms. Kanyanat Sriratchachaval holding license No. 6549 or Mr. Narin Churamongkol holding license No. 8593 or Ms. Saranya Akharamahaphanit holding license No. 9919 or Ms. Amornjid Baolorpet holding license No.10853 from Grant Thornton Ltd to be the Company's auditor for the financial year 2021. Because the existing auditors have performed their duties the past year was satisfied to the Company and all four auditors' qualifications are not in conflict with the requirements of the Stock Exchange of Thailand. The auditors' annual remuneration is at not more than Baht 1,490,000.- (The same as year 2020).

To facilitate the Shareholders to make decision, the details of Company's auditors are attached herewith (**Enclosure No. 4**).

The past auditor remuneration record is as below:

(Unit: Baht)

Audit fee	Year 2021	Year 2020
1) Audit fee for the Company	1,490,000.-	1,490,000.-
2) Other service	-None-	-None-
Total audit fee	1,490,000.-	1,490,000.-

Opinion of the directors:

The Meeting should appoint auditors Mr. Somckid Tiatragul holding No.2785 or Ms. Kanyanat Sriratchachaval holding license No. 6549 or Mr. Narin Churamongkol holding license No. 8593 or Ms. Saranya Akharamahaphanit holding license No. 9919 or Ms. Amornjid Baolorpet holding license No.10853 from Grant Thornton Ltd as the Company's auditors of the year 2021 and to fix their remuneration at Baht 1,490,000 per year.

The proposed auditors have no relationship or have benefits with the Company, subsidiary companies, management, and major shareholders, or other related persons and no provide other services to the company including not under the same audit firm of the auditor of the Company's subsidiaries because location of the Company's subsidiaries located in Socialist Republic of Vietnam.

Pursuant to the law, this matter requires affirmative resolution of a majority vote of the total number of votes of Shareholders attending and casting votes at the Meeting.



8) To consider for approval, the addition of the Company Objectives and amend the Company Memorandum Clause 3.

Rationale:

The Company has a plan to extend business, so the Board of Directors' Meeting resolve to propose to the 2021 Annual General Meeting of Shareholders to consider and approve the addition of the 8 Company Objective, as clause 26 to 33 as follows: -

Clause 26. Engage in businesses related to electric power, solar energy, renewable energy, alternative energy in various forms and all types of other energy which includes buying, selling, exploring, developing, procuring, converting, planning, building, inspecting, analyzing, designing, installing, testing, controlling, producing, procuring, delivering, maintaining, collecting, reserve, bidding, construction, repairing, importing, exporting and various operations related to electric power, all types of natural sources of energy and other energy-related operations as well as others promoting such businesses.

Clause 27. Engage in the business of producing electricity by solar cell system or solar power generation system, renewable energy, heat energy, cogeneration power, bio-fuel, fossil fuel, biomass fuel, wind energy, wave energy, waste energy, alternative energy, natural resources or any other energy, design or install power generation system, all types of solar cells, power station construction, power distribution system including maintenance and repair the said system and also the electrical system connection.

Clause 28. Provide services of design, construction, distribution, installation, control, testing of solar power generation systems, renewable energy, renewable energy, all types of alternative energy including machinery, all types of equipment used in solar power generation, source of energy derived from nature or another fuel.

Clause 29. Engage in the business of trading generators or producing electric energy, electric cables, electric power transformers, power generation and electricity distribution controller, safety in electricity generation and power distribution security and control system as well as equipments, tools, spare parts, engines, machinery and electronic systems that are used or related to all types of such products.

Clause 30. Engage in the business of trading equipment for generating electricity from renewable energy such as solar panels, inverter, battery, charge controller including other equipment related to the said system.

Clause 31. Engage in the business of production and electricity distribution.

Clause 32. Engage in the business of joint venture with other companies in manufacturing and electricity distribution.



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

Clause 33. Engage in business of renewable energy business in various forms.

The new objectives of the Company shall consist of 33 Clauses in total.

As a result of such addition the Company Objectives, the Board of Directors is propose to approve the amendment the Company Memorandum Clause 3 (Objective) as follows: -

Clause 3. The Company has 33 Objectives

Opinion of the directors:

The Board of Directors had deemed considered and it appropriate to propose the Shareholders' Meeting to approve the addition of the 8 Company Objectives and amend the Company Memorandum No.3 has 33 Objectives.

A person designated by the Board of directors to register the amendment to the Company Objectives and the Company Memorandum with the Department of the Business Development, Ministry of Commerce, shall be authorized to amend and revise the wording or take a way action that may be necessary in order to comply with the instructions of the register.

Pursuant to the law, this matter requires affirmative resolution of not less than three-fourths (3/4) of the total number of votes of shareholders attending the meeting and have right to vote.

9) To consider any other matters (if any).

Rationale:

This agenda is for the shareholders to query (if any) and/or for the Board of Directors to give answers or clarification (if any) to the shareholders. No any other businesses will be considered and approved or resolved under this agenda item.

Opinion of the directors:

The shareholders are free to ask any questions and the Board will be answers their queries (if any).

According to Section 105 of the Public Limited Company Act B.E.2535, any shareholders of the Company may raise the additional agenda of the Annual General Meeting of the Shareholders. However, they shall hold shares amounting to not less than one-third of the outstanding issued shares capital of the Company.

The share register will be recorded for share transfer in order to determine the right to attend this meeting on **March 12, 2021.**

You are cordially invited to attend this Meeting as per date, time and venue stated above. The registration will be opened from 2.00 p.m. The details of process of Shareholders' Meeting attendance are as appeared in **Enclosure No.5**. For the Shareholders who wish to attend the Meeting, please bring your identification card, or government official identification card, or driver license to evidence your right to attend the Meeting.



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052
REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

To facilitate the Shareholders who will attend The Meeting, the Company provides vans for transportation which will park at the Shell petrol station near Bearing BTS Station and depart at 13.30 hours. For the return trip, the vans will leave the Company after the Meeting (approximately at 17.30 hours).

If you wish to appoint a person to attend and vote at the Meeting on your behalf, please complete and duly execute the enclosed proxy (**Enclosure No. 6**). The duly completed and executed proxy, affixed with the stamp duty, must be deposited with the Chairman of the Meeting and/or the person designated by the Chairman prior to the proxy attending the Meeting provided that the proxy shall bring the documents of identification to verify his right to attend the Meeting. The details of evidence of identification are as appeared in **Enclosure No.8**

For Shareholders' right and benefit, in case you are unable to attend the Meeting by yourself but wish to appoint the Company's Independent Director to vote on your behalf, please complete and duly execute the Proxy in favor of **Mr. Pongsak Angsupun**, Independent Director and Audit Committee Chairman, (No personal interest in the proposed agenda items for this meeting), profile as enclosed with this invitation, (**Enclosure No.7**).The completed and executed proxy should be submitted together with the required documents or evidence to Legal Department, Siam Steel Service Center Public Company Limited, 51/3 Moo 2, Poochaosamingprai Road, Bangyaprak, Phrapradaeng, Samutprakarn 10130, Thailand. We will appreciate if your proxy and required documents reach us before **April 16, 2021** in order to minimize processing time when your proxy arrives at the Meeting.

Any shareholder has limitation in opening Annual Report 2020 in QR Code format, please contact the following office to receive the Annual Report 2020 in hard-copy. Legal Department, Siam Steel Service Center Public Company Limited, 51/3 Moo 2, Poochaosamingprai Road, Bangyaprak, Phrapradaeng, Samutprakarn 10130, Thailand

For any questions concerning the proposed agendas, the Company welcomes opportunity to clarify these matters in the Meeting. Please forward your questions in advance to E-Mail: **boonchai@ssscth.com**; or **hiran@ssscth.com** or send the letter to the Board of Director in attention of Legal Department, Siam Steel Service Center Public Company Limited, 51/3 Moo 2, Poochaosamingprai Road, Bangyaprak, Phrapradaeng, and Samutprakarn 10130, Thailand

Yours sincerely,



Mr.Wanchai Kunanantakul

Chairman of the Board



บริษัท ศูนย์บริการเหล็กสยาม จำกัด (มหาชน)
SIAM STEEL SERVICE CENTER PUBLIC COMPANY LIMITED

ทะเบียนเลขที่ 0107537002052

REGISTRATION No. 0107537002052



ISO 9001, IATF 16949, ISO 14001, ISO 50001, ISO 45001

- Encl:
- 1) Copy of the Minutes of the Annual Ordinary Shareholders' Meeting No. 1/2020.
 - 2) The Annual Report of the Board, including a copy of the Balance Sheets, Profit and Loss Statements, and Auditor's Report for the fiscal year ending December 31, 2020.
 - 3) Name lists with educational background and working experience of the nominees proposed to be elected as directors of the Company to replace the directors who retire by rotation.
 - 4) Details of the Company's auditor.
 - 5) Process of Shareholders' Meeting attendance.
 - 6) Proxy Forms,
 - 7) Details of Independent Director (proxy for Shareholders) and Definition of Independent Director.
 - 8) Documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the Meeting.
 - 9) Articles of Association of the company related with Shareholders' Meeting.
 - 10) Map to the venue of the Shareholders' Meeting.